



FACILITY USE AGREEMENT

The staff at The Mason Center for Teambuilding and Organizational Learning is committed to making your stay enjoyable. The following guidelines will help provide for the safety and comfort of your group. **Please make your group aware of specific points that apply to them during their visit to the Center**

SUPERVISION – Group leaders have full responsibility for the supervision of behavior and safety of group members at all times that the Center for Team and Organizational Learning is not specifically contracted for activity instruction or supervision. The group has agreed to be financially responsible for any damage caused by a group member to the property or equipment.

RULES AND REGULATIONS/ SAFETY GUIDELINES

- **Drugs and alcohol** – Use and/or possession of illegal drugs or alcohol is strictly prohibited on George Mason University's Prince William campus. Such use will result in immediate removal of the offender and potentially the entire group.
- **Smoking** – **NO** smoking is permitted inside any University building. Cigarette butts must be completely extinguished in containers provided outside each building. No smoking is permitted on the Freedom Challenge Course. Danger of fire requires extreme care when smoking outside.
- **Off-limits** – The Freedom Center Challenge Course and storage buildings are off limits to visitors unless accompanied by a staff member of the Mason Center for Team and Organizational Learning.
- **Proper footwear** – Wear closed-toed and close-heeled shoes when walking on the trails. Hazards such as sticks, rocks, snakes, and other natural elements may injure people who are wearing sandals or walking barefoot.
- **Hiking paths** – Stay on the trails. Through cutting endangers the plants and wildlife that live in the forested area. Poison ivy is prevalent.
- **Food** – Sack lunches are stored in "squirrel boxes". These boxes provide protection from wildlife but are not refrigerated. Advise your participants to plan accordingly for the lunch they bring.
- **Chewing gum** – Safety reasons prohibit the chewing of gum.
- **Jewelry** – Safety reasons prohibit wearing loose chains and dangly earrings. A good rule – don't wear jewelry and leave other valuables at home.
- **"Take only pictures, leave only footprints"**. Leave plants, wildlife and special "finds" for other clients to enjoy.

ENVIRONMENTAL RESPONSIBILITY

Help us conserve our precious natural resources by:

- Using the recycling receptacles/bins to dispose of trash properly.
- Leaving the green leaves on the branches and not picking any wildflowers.

TRANSPORTATION/PARKING

Parking for buses, vans and individual vehicles is indicated on the campus map provided. There will be no charge for parking as long as the vehicles park in the area designated **FREEDOM CENTER**. Our physical address is: 9100 University Blvd., Manassas, VA 20110-8444. Speed limit on campus is 25MPH.

EMERGENCY INFORMATION

TELEPHONES

Public telephones are located in the lobby of the Occoquan and Bull Run educational buildings as well as the Freedom Aquatic and Fitness Center.

MEDICAL CARE

Although we do not administer medical care, our staff will assist you in locating basic first aid supplies.

HOSPITAL

Prince William Hospital, 8700 Sudley Road, Manassas, VA 20110-4418 is approximately 3 miles from the campus. (703-369-8000). Exit the Freedom Center parking lot. Turn left onto Freedom Center Blvd. Turn right onto Wellington Road. Turn left onto Godwin Drive. Travel 1.7 miles. Turn right onto Sudley Blvd (Rte 234 south). Travel .6 miles. The hospital is on your right.

As the group contact, I have read the rules and regulations. I ensure that all group members are informed of this information. I understand that I am the individual responsible for our group upholding these rules and regulations.

Contact Name (Print): _____ Signature: _____
Group Name: _____ Program Date: _____

